



PROVIDER ID: PRV14303 | CRICOS PROVIDER CODE: 04009C

INSTITUTE OF HIGHER EDUCATION

MANUAL

Meshed Student Portal

Table of Content

How to update personal details via Meshed Student Portal?	02
How to view attendance for the course enrolled?	05
How to view timetable and results?	07
How to print receipt for the tuition fees paid?	13

How to update personal details via Meshed Student Portal?

1) Log on to your student portal.



Not Logged In [Home](#) [Login](#) [Forgot Password?](#)

Course Information

Student Application

Agent Registration

Agent List

Welcome to Meshed Higher-Ed Education Management System

i Meshed Higher-Ed is an enterprise education management system that offers the capabilities to manage and streamline the business processes of a higher education provider. Meshed Higher-Ed is a smart integration of several modules that deliver an opportunity to rationalize day-to-day operation of higher education provider. For example, Meshed Higher-Ed has various portals, access to relevant user groups such as student portal for student, teacher portal for lecturers/tutors/teachers and agent portal for agents.

Further Meshed Higher-Ed has departmental portals to provide system access to different Staff groups such as Student Services, Campus Manager, Academic Manager, Finance Team etc.

If you have any trouble accessing or navigating through Meshed Higher-Ed platform, please contact your System Administrator: info@naps.edu.au

Login

Username *

Password *

Keep me logged in

Login

2) Click on Edit Profile under the Profile tab.

Edit Profile
Account & Security



OSHC Info

Edit Your Profile



Class Enrolment

Enrol Class Online



Help

Help & Support



USI Request

Send consent form to
Provider



Course structure

View course structure



Vaccination
Details

Record Vaccinations

News and Reminder



Latest News

Posted Date

Descending

- No current News & Events available



Reminders

Posted Date

Descending

- No current reminder available



Warning Letters

[More...](#)



Deferral/Approved Leave



No deferral record

3) You may change the following details:

- a. Nickname
- b. USI Entry (if you have not provided one)
- c. Birthplace & Country of Birth
- d. Street Address (please complete all fields with RED*)
- e. Postal address & overseas/ permanent address (if available)
- f. Emergency contact details

NAPS
National Apprenticeship and Training System

Logged in As Meshed Test (S2200510) Logout Help

Home Profile Attendance Timetable & Results Payment Evaluation Communication

Edit Profile Account & Security OSHC info

Edit Your Profile

Personal Information

Student ID: S2200510 Full name: Dr Meshed Test
Nickname: [input] USI: Enter your valid USI here [What is USI?] [Steps to Create your own USI]
College email: None Private email: student.services@naps.edu.au
Birthplace: mascot Country of birth: Australia

Current Street Address

Please provide the physical address (street number and name not post office box) where you usually reside rather than any temporary address at which you reside for training, work or other purposes before returning your home. If you are from a rural area use the address from your state's or territory's 'rural property addressing' or 'numbering' system as your residential street address.

Country: Australia

Building/property name: [input]
Flat/unit details: [input]
Street number (e.g. 205 or Lot 118): 97
Street name: Grafton Street
Suburb/Town/City: Bondi Junction State/Province: NSW
Postcode: 2022 Mobile: 0481165329
Phone: [input] Work phone: [input]
Fax: [input]

Postal Address Overseas/Permanent Address

Edit Emergency/Guardian contact details:

Action	Contact Type	Contact Name	Relationship	Address	Phone	Email
	Guardian	Raj	Father	345, third avenue, Blacktown	0490025944	toa@ba.com.au
	e.g. Emergency/Corpo	[input]	e.g. Mother/Recruiter/Manager	[input]	e.g. 0299890000	e.g. yourname@domain.com

Update

4) Once done, remember to click the “Update” button to save all changes made.

How to view attendance for the course enrolled?

1) To view your overall attendance for the course enrolled, click on the “Attendance” tab.

NAPS
NATIONAL ACADEMY OF PROFESSIONAL STUDIES

Logged in As Meshed Test (S2200510) Logout Help

Home Profile **Attendance** Timetable & Results Payment Evaluation Communication

Edit Profile
Account & Security
OSHC Info

Weekly Total

Course Name: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▾

Current Course	Semester	Term	Total Attendance %	Total Projected %
A012: Bachelor of Business (Islamic Business)	Trimester 2 2023	1	0%	74.07%
A012: Bachelor of Business (Islamic Business)	X - Course OverAll	OverAll	0.00%	91.95%

Total Attendance %: is the course attendance to the **current date** (now).
Total Projected %: is the total course attendance if the student attends every class from the current date (now) until the end of their course.

2) You may also view the breakdown of your weekly attendance by clicking on the “Weekly” icon on the left (as shown in the picture below).



- Home
- Profile
- Attendance
- Timetable & Results
- Payment
- Evaluation
- Communication

View Attendance (Weekly Summary)



View Weekly Attendance

Course Name:

Semester:

Term:

Student Attendance View By Week

Term	Week Length	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Study Hrs	Other Hrs	Weekly Attd Hrs.	Weekly Class Hrs	Weekly Attd%	Semester Curr. Attd.	Semester Proj. Attd.
1	(31/07/2023 - 06/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	97.78
1	(07/08/2023 - 13/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	95.24
1	(14/08/2023 - 20/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	92.31
1	(21/08/2023 - 27/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	88.89
1	(28/08/2023 - 03/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	84.85
1	(04/09/2023 - 10/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	80
1	(11/09/2023 - 17/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	74.07
1	(18/09/2023 - 24/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	0	0	0	74.07
1	(25/09/2023 - 01/10/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	0	0	0	74.07

Weekly Attd%: Weekly attendance percentage for the week. $\text{Weekly Attd Hrs.} / \text{Weekly Class Hrs} * 100$

Semester Curr. Attd.: Refers to current attendance till that week. $\text{Total weekly attendance} / \text{total weekly class} * 100$ hours till the week

Semester Proj. Attd.: Refers to what can be the maximum attendance percentage even if student comes 100% for remaining weeks for the selected semester. System assumes that Student will have classes in all remaining weeks except holiday weeks

How to view timetable and results?

1) Click on the “Timetable & Results” tab. You will be directed to the Timetable page (as shown in the picture below). By default, weekly timetable is shown, with complete information of the classes enrolled.

Logged in As Meshed Test (S2200510) Logout Help

Home Profile Attendance **Timetable & Results** Payment Evaluation Communication

View Current Timetable

Select course: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▾

View Type: Weekly Monthly

Semester: Trimester 2 2023 ▾

Week: 9 (25/09/2023 - 01/10/2023) ▾

View Timetable

Total Study hours for current week 9 (25/09/2023 - 01/10/2023) is: 3.00 hours (including breaktime)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Subject: ECO101: Introduction to Economics Batch: ECO101_July2023_G1G2 Teacher: Jaswinder Chawla Room: Room 402/403 Date: 25/09/2023 Time: 11:15 - 13:15	NC	NC	NC	NC	NC	NC
Subject: ECO101: Introduction to Economics Batch: ECO101_July2023_G2 Teacher: Jaswinder Chawla Room: Room 406 Date: 25/09/2023 Time: 14:30 - 15:30	NC	NC	NC	NC	NC	NC

2) If you select the Monthly option, and click on “View Timetable”, your scheduled classes will be displayed in a monthly format. You may also navigate between the months.

View Current Timetable

Timetable Results Study Plan

Select course: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▼

View Type: Weekly Monthly

Select year: 2023 ▼

View Timetable

August 2023		September 2023					October 2023
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
28	29	30	31	01	02	03	
04	05	06	07	08	09	10	
Trimester 2 2023 (1) ECO101: Introduction to Economics Batch/Cohort: ECO101_July2023_G1G2 Teacher: Jaswinder Chawla Room: Room 402/403 Time: 11:15 - 13:15							
Trimester 2 2023 (1) ECO101: Introduction to Economics Batch/Cohort: ECO101_July2023_G2 Teacher: Jaswinder Chawla Room: Room 406 Time: 14:30 - 15:30							

3) Click the “Results” icon on the right. Then select the course you would like to view your results from the drop – down box. Click on “View Course Results”, and the listing will appear (as shown in the picture below).

View Academic Final Results



Select course:

[View Course Results](#)

Select semester:

 View Academic Final Results (total rows: 2 rows)

Enrolment Details	Subject Results	Assessment Details
Semester: Trimester 2 2023 Term: 1 Batch: ECO101_July2023_G1 Subject: ECO101 : Introduction to Economics (Attempt: 1)	 No Subject Results Available	 No assessment
Semester: Summer Intake Term: 1 Batch: No Batch Subject: ACC101 : Accounting for Decision Makers (Attempt: 1)	Grade: Enrolled Marks: Not Marked	 No assessment

4) You are also able to monitor your study plan for the course enrolled. Click on the “Study Plan” icon on the right, and the courses you enrolled will be displayed.



Logged in As Meshed Test (S2200510) Logout Help

- Home
- Profile
- Attendance
- Timetable & Results
- Payment
- Evaluation
- Communication

View Study Plan

- Timetable
- Results
- Study Plan



View Study Plan (total rows: 2 rows)

Course	Course attempt	Additional information	Study Period	Status	CoE No	Course Tuition Fee	Action
A012: Bachelor of Business (Islamic Business)	1	-	14/11/2022 - 27/06/2025	Current Student		\$42,000.00	
A011: Bachelor of Business (Accounting)	1	-	22/08/2022 - 21/08/2025	Cancelled	TEST	\$42,000.00	

5) Select the course you wish to view. Click on the “View Subject Completion Status” icon under Action column.



Logged in As Meshed Test (S2200510) Logout Help

- Home
- Profile
- Attendance
- Timetable & Results
- Payment
- Evaluation
- Communication

View Study Plan

- Timetable
- Results
- Study Plan



View Study Plan (total rows: 2 rows)

Course	Course attempt	Additional information	Study Period	Status	CoE No	Course Tuition Fee	Action
A012: Bachelor of Business (Islamic Business)	1	-	14/11/2022 - 27/06/2025	Current Student		\$42,000.00	
A011: Bachelor of Business (Accounting)	1	-	22/08/2022 - 21/08/2025	Cancelled	TEST	\$42,000.00	

View subject completion status

6) A window will pop – up (as shown in the picture), listing all the details of the units required within the course.

NAPS NATIONAL ACADEMY OF PROFESSIONAL TRAINING

Logged in As Meshed Test (S2200510) Logout Help

Home Profile Attendance Timetable & Results Payment Evaluation Communication

Course Progress Summary

Summary Type:

Export to Excel Close Panel

S.N	Activity Start Date	Subject	Activity Period	Final Outcome	Attendance %	Class Batch	Lecturer Name
1	14/11/2022	ACC101: Accounting for Decision Makers	14/11/2022 - 27/06/2025	Enrolled	N/A	No Batch	N/A
2	31/07/2023	ECO101: Introduction to Economics	31/07/2023 - 29/10/2023	Enrolled	0.00	ECO101_July2023_G1	Jaswinder Chawla
3	-	ACC102: Principles of Accounting	N/A	Not Enrolled	N/A		
4	-	ACC202: Accounting Information Systems	N/A	Not Enrolled	N/A		
5	-	ACC203: Cost and Management Accounting	N/A	Not Enrolled	N/A		
6	-	ACC302: Advanced Management Accounting	N/A	Not Enrolled	N/A		
7	-	ACC303: Auditing and Assurance	N/A	Not Enrolled	N/A		
8	-	ACC306: Financial Statement Analysis	N/A	Not Enrolled	N/A		
9	-	ACC308: Islamic Accounting Principles	N/A	Not Enrolled	N/A		
10	-	ECO301: Principles of Islamic Economics	N/A	Not Enrolled	N/A		
11	-	FIN301: Corporate Finance	N/A	Not Enrolled	N/A		
12	-	FIN303: Investment Analysis	N/A	Not Enrolled	N/A		
13	-	FIN304: Contemporary Islamic Finance	N/A	Not Enrolled	N/A		
14	-	FIN305: Principles of Islamic Banking	N/A	Not Enrolled	N/A		

View S... View Stud... Course A012: Bachel... A011: Bachel... ee Action

How to print receipt for the tuition fees paid?

1) The payment will reflect in your account, under the Payment History section. Click on the PDF icon (as shown in the picture below) to generate the payment receipt.

Home Profile Attendance Timetable & Results **Payment** Evaluation Communication

View Your Payment Information

Student Name

Student ID: S2200079 Name: Mr
 Courses enrolled: A011 - Bachelor of Business (Accounting)-14/11/2022 - Reported Status:
 Course study period: 14/11/2022 - 27/06/2025 NAPSPFL campus

Student Course Payment Summary

Total tuition fee: AUD432000.00 Total miscellaneous fee: AUD250.00
 Total fee paid: AUD16000.00 Invoiced due amount: AUD18000.00 Miscellaneous payment due: AUD0.00
 Total fee refunded: AUD0.00 OSHC payment: AUD0.00

View Payment Details

View By Tuition Fee Payments Miscellaneous Payments

Invoice schedule(s) for student: S2200079, CourseId: A011

Invoice Due Date	Invoice Number	Invoice Start Date	Fees	Invoice Cr.	Fee Paid
31 Oct 22	1188	14 Nov 22	\$8,000.00	\$0.00	\$8,000.00
31 Oct 22	1187	20 Mar 23	\$8,000.00	\$0.00	\$8,000.00
01 Jul 23	1188	31 Jul 23	\$4,500.00	\$0.00	\$0.00
19 Feb 24	1189	18 Mar 24	\$4,500.00	\$0.00	\$0.00
01 Jul 24	1190	29 Jul 24	\$4,500.00	\$0.00	\$0.00
17 Feb 25	1191	17 Mar 25	\$4,500.00	\$0.00	\$0.00

Payment history of student: S2200079, CourseId: A011

Transaction No.	Receipt No.	Payment Date	Amount Paid	Payment Mode
95	1100	17/10/2022	8000.00	Bank Deposit 
96	1101	17/10/2022	8000.00	Bank Deposit 

2) The PDF file will be generated, and should look similar to this:



NATIONAL ACADEMY OF PROFESSIONAL STUDIES

TAX RECEIPT

Issue Date: ~~06/01/2023~~ 06/01/2023

Payment Date: 01/01/0001

Received From:

Student Number:

Course Name:

PAYMENT DETAILS

Payment Type	Paid Amount
Method of Payment:	<input type="text"/>



**NATIONAL
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