



PROVIDER ID: PRV14303 | CRICOS PROVIDER CODE: 04009C

INSTITUTE OF HIGHER EDUCATION

MANUAL

Meshed Student Portal

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How to update personal details via Meshed Student Portal?

1) Log on to your student portal.



Not Logged In [Home](#) [Login](#) [Forgot Password?](#)

Course Information

Student Application

Agent Registration

Agent List

Welcome to Meshed Higher-Ed Education Management System



Meshed Higher-Ed is an enterprise education management system that offers the capabilities to manage and streamline the business processes of a higher education provider. Meshed Higher-Ed is a smart integration of several modules that deliver an opportunity to rationalize day-to-day operation of higher education provider. For example, Meshed Higher-Ed has various portals, access to relevant user groups such as student portal for student, teacher portal for lecturers/tutors/teachers and agent portal for agents.

Further Meshed Higher-Ed has departmental portals to provide system access to different Staff groups such as Student Services, Campus Manager, Academic Manager, Finance Team etc.

If you have any trouble accessing or navigating through Meshed Higher-Ed platform, please contact your System Administrator: info@naps.edu.au

Login

Username

*

Password

*

☐ Keep me logged in

Login


2) Click on Edit Profile under the Profile tab.


NAPS
NATIONAL ACADEMY OF
PROFESSIONAL STUDIES


Logged in As Meshed Test (S2200510)


Home Profile Attendance Timetable & Results Payment Evaluation Communication


Edit Profile
Account & Security


 **OSHC Info**
Edit Your Profile

 **Class Enrolment**
Enrol Class Online


 **Help**
Help & Support

 **USI Request**
Send consent form to Provider


 **Course structure**
View course structure

 **Vaccination Details**
Record Vaccinations


News and Reminder


 Latest News


- No current News & Events available

 Reminders

- No current reminder available

 Warning Letters
[More...](#)

 Deferral/Approved Leave

 No deferral record

3) You may change the following details:

- a. Nickname
- b. USI Entry (if you have not provided one)
- c. Birthplace & Country of Birth
- d. Street Address (please complete all fields with RED*)
- e. Postal address & overseas/ permanent address (if available)
- f. Emergency contact details

NAPS
National Apprenticeship Payment System

Logged in As Meshed Test (S2200510) [Logout](#) [Help](#)

[Home](#) [Profile](#) [Attendance](#) [Timetable & Results](#) [Payment](#) [Evaluation](#) [Communication](#)

[Edit Profile](#) [Account & Security](#) [OSHC info](#)

Edit Your Profile

Personal Information

Student ID: S2200510 Full name: Dr Meshed Test
Nickname: USI: [Enter your valid USI here](#) [What is USI?](#) [Steps to Create your own USI](#)
College email: None Private email: student.services@naps.edu.au
Birthplace: mascot Country of birth: Australia

Current Street Address

Please provide the physical address (street number and name not post office box) where you usually reside rather than any temporary address at which you reside for training, work or other purposes before returning your home. If you are from a rural area use the address from your state's or territory's 'rural property addressing' or 'humberling' system as your residential street address.

Country: Australia

Building/property name:
Flat/unit details:
Street number (e.g. 205 or Lot 118): 97
Street name: Grafton Street
Suburb/Town/City: Bondi Junction State/Province: NSW
Postcode: 2022 Mobile: 0481165329
Phone: Work phone:
Fax:

☐ Postal Address ☐ Overseas/Permanent Address

Edit Emergency/Guardian contact details:

Action	Contact Type	Contact Name	Relationship	Address	Phone	Email
	Guardian	Raj	Father	345, third avenue, Blacktown	0450025044	toa@tba.com.au
	e.g. Emergency/Corpo	<input type="text"/>	e.g. Mother/Recruiter/Manager	<input type="text"/>	e.g. 0239990000	e.g. yourname@domain.com

[Update](#)

4) Once done, remember to click the “Update” button to save all changes made.

How to view attendance for the course enrolled?

1) To view your overall attendance for the course enrolled, click on the “Attendance” tab.

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Logged in As Meshed Test (S2200510) Logout Help

Home Profile **Attendance** Timetable & Results Payment Evaluation Communication

Edit Profile
Account & Security
OSHC Info

Attendance Summary

Weekly Total

Course Name: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▼

Current Course	Semester	Term	Total Attendance %	Total Projected %
A012: Bachelor of Business (Islamic Business)	Trimester 2 2023	1	0%	74.07%
A012: Bachelor of Business (Islamic Business)	X - Course OverAll	OverAll	0.00%	91.95%

Total Attendance %: is the course attendance to the **current date** (now).

Total Projected %: is the total course attendance if the student attends every class from the current date (now) until the end of their course.

2) You may also view the breakdown of your weekly attendance by clicking on the “Weekly” icon on the left (as shown in the picture below).

View Attendance (Weekly Summary)



View Weekly
Attendance

Course Name: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▼

Semester : Trimester 2 2023 ▼

Term : 1 ▼

☐ Student Attendance View By Week

Term	Week Length	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Study Hrs	Other Hrs	Weekly Attd Hrs.	Weekly Class Hrs	Weekly Attd%	Semester Curr. Attd.	Semester Proj. Attd.
1	(31/07/2023 - 06/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	97.78
1	(07/08/2023 - 13/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	95.24
1	(14/08/2023 - 20/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	92.31
1	(21/08/2023 - 27/08/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	88.89
1	(28/08/2023 - 03/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	84.85
1	(04/09/2023 - 10/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	80
1	(11/09/2023 - 17/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	3	0	0	74.07
1	(18/09/2023 - 24/09/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	0	0	0	74.07
1	(25/09/2023 - 01/10/2023)	0	NC	NC	NC	NC	NC	NC	0	0	0	0	0	0	74.07

Weekly Attd%: Weekly attendance percentage for the week. $\text{Weekly Attd Hrs.} / \text{Weekly Class Hrs} * 100$

Semester Curr. Attd.: Refers to current attendance till that week. $\text{Total weekly attendance} / \text{total weekly class} * 100$ hours till the week

Semester Proj. Attd.: Refers to what can be the maximum attendance percentage even if student comes 100% for remaining weeks for the selected semester. System assumes that Student will have classes in all remaining weeks except holiday weeks

How to view timetable and results?

1) Click on the “Timetable & Results” tab. You will be directed to the Timetable page (as shown in the picture below). By default, weekly timetable is shown, with complete information of the classes enrolled.

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Logged in As Meshed Test (S2200510) Logout Help

Home **Profile** **Attendance** **Timetable & Results** **Payment** **Evaluation** **Communication**

View Current Timetable

Select course: A012 Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▼

View Type: ☒ Weekly ☐ Monthly

Semester: Trimester 2 2023 ▼

Week: 9 (25/09/2023 - 01/10/2023) ▼

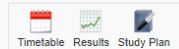
View Timetable

☐ Total Study hours for current week 9 (25/09/2023 - 01/10/2023) is: 3.00 hours (including breaktime)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Subject: ECO101: Introduction to Economics Batch: ECO101_July2023_G1G2 Teacher: Jaswinder Chawla Room: Room 402/403 Date: 25/09/2023 Time: 11:15 - 13:15	NC	NC	NC	NC	NC	NC
Subject: ECO101: Introduction to Economics Batch: ECO101_July2023_G2 Teacher: Jaswinder Chawla Room: Room 406 Date: 25/09/2023 Time: 14:30 - 15:30	NC	NC	NC	NC	NC	NC

2) If you select the Monthly option, and click on “View Timetable”, your scheduled classes will be displayed in a monthly format. You may also navigate between the months.

View Current Timetable



Select course: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▼

View Type: ☐ Weekly ☒ Monthly

Select year: 2023 ▼

View Timetable


August 2023

September 2023



October 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28	29	30	31	01	02	03
04	05	06	07	08	09	10
Trimester 2 2023 (1) ECO101: Introduction to Economics Batch/Cohort: ECO101_July2023_G1G2 Teacher: Jaswinder Chawla Room: Room 402/403 Time: 11:15 - 13:15						
Trimester 2 2023 (1) ECO101: Introduction to Economics Batch/Cohort: ECO101_July2023_G2 Teacher: Jaswinder Chawla Room: Room 406 Time: 14:30 - 15:30						


3) Click the “Results” icon on the right. Then select the course you would like to view your results from the drop – down box. Click on “View Course Results”, and the listing will appear (as shown in the picture below).






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 **View Academic Final Results**




 [Timetable](#)
 [Results](#)
 [Study Plan](#)

Select course: A012: Bachelor of Business (Islamic Business)-14/11/2022 (Status: Current Student) ▼


View Course Results



Select semester: All ▼

 View Academic Final Results (total rows: 2 rows)


Enrolment Details	Subject Results	Assessment Details
<p>Semester: Trimester 2 2023 Term: 1 Batch: ECO101_July2023_G1</p> <p>Subject: ECO101 : Introduction to Economics (Attempt: 1)</p>	 No Subject Results Available	 No assessment
<p>Semester: Summer Intake Term: 1 Batch: No Batch</p> <p>Subject: ACC101 : Accounting for Decision Makers (Attempt: 1)</p>	<p>Grade: Enrolled Marks: Not Marked</p>	 No assessment




4) You are also able to monitor your study plan for the course enrolled. Click on the “Study Plan” icon on the right, and the courses you enrolled will be displayed.




Logged in As Meshed Test (S2200510)  Logout  Help


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 View Study Plan

TimetableResultsStudy Plan




 View Study Plan(total rows: 2 rows)

Course	Course attempt	Additional information	Study Period	Status	CoE No	Course Tuition Fee	Action
A012: Bachelor of Business (Islamic Business)	1	-	14/11/2022 - 27/06/2025	Current Student		\$42,000.00	
A011: Bachelor of Business (Accounting)	1	-	22/08/2022 - 21/08/2025	Cancelled	TEST	\$42,000.00	

5) Select the course you wish to view. Click on the “View Subject Completion Status” icon under Action column.

View Study Plan



 View Study Plan (total rows: 2 rows)

Course	Course attempt	Additional information	Study Period	Status	CoE No	Course Tuition Fee	Action
A012: Bachelor of Business (Islamic Business)	1	-	14/11/2022 - 27/06/2025	Current Student		\$42,000.00	
A011: Bachelor of Business (Accounting)	1	-	22/08/2022 - 21/08/2025	Cancelled	TEST	\$42,000.00	

View subject
completion
status

6) A window will pop – up (as shown in the picture), listing all the details of the units required within the course.

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View S

View Study Course

A012: Bachelor of Business Administration

A011: Bachelor of Business Administration

Course Progress Summary

Summary Type: Subject Completion Summary

Export to Excel Close Panel

S.N	Activity Start Date	Subject	Activity Period	Final Outcome	Attendance %	Class Batch	Lecturer Name
1	14/11/2022	ACC101: Accounting for Decision Makers	14/11/2022 - 27/06/2025	Enrolled	N/A	No Batch	N/A
2	31/07/2023	ECO101: Introduction to Economics	31/07/2023 - 29/10/2023	Enrolled	0.00	ECO101_July2023_G1	Jaswinder Chawla
3	-	ACC102: Principles of Accounting	N/A	Not Enrolled	N/A		
4	-	ACC202: Accounting Information Systems	N/A	Not Enrolled	N/A		
5	-	ACC203: Cost and Management Accounting	N/A	Not Enrolled	N/A		
6	-	ACC302: Advanced Management Accounting	N/A	Not Enrolled	N/A		
7	-	ACC303: Auditing and Assurance	N/A	Not Enrolled	N/A		
8	-	ACC306: Financial Statement Analysis	N/A	Not Enrolled	N/A		
9	-	ACC308: Islamic Accounting Principles	N/A	Not Enrolled	N/A		
10	-	ECO301: Principles of Islamic Economics	N/A	Not Enrolled	N/A		
11	-	FIN301: Corporate Finance	N/A	Not Enrolled	N/A		
12	-	FIN303: Investment Analysis	N/A	Not Enrolled	N/A		
13	-	FIN304: Contemporary Islamic Finance	N/A	Not Enrolled	N/A		
14	-	FIN305: Principles of Islamic Banking	N/A	Not Enrolled	N/A		


Results Study Plan

Action

How to print receipt for the tuition fees paid?

1) The payment will reflect in your account, under the Payment History section. Click on the PDF icon (as shown in the picture below) to generate the payment receipt.

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 View Your Payment Information

Student Name

Student ID: S2200079

Courses enrolled: A011 - Bachelor of Business (Accounting)-14/11/2022 - Reported

Course study period: 14/11/2022 - 27/09/2025

Name: Mr

Status:

NAPSPL campus

Student Course Payment Summary

Total tuition fee: AUD42000.00

Total fee paid: AUD16000.00

Invoiced due amount: AUD18000.00

Total fee refunded: AUD0.00

Total miscellaneous fee: AUD250.00

Miscellaneous payment due: AUD0.00

OSHC payment: AUD0.00



View Payment Details

View By ☒ Tuition Fee Payments ☐ Miscellaneous Payments

☒ Invoice schedule(s) for student: S2200079, CourseId: A011

Invoice Due Date	Invoice Number	Invoice Start Date	Fees	Invoice Cr.	Fee Paid
31 Oct 22	1186	14 Nov 22	\$8,000.00	\$0.00	\$8,000.00
31 Oct 22	1187	20 Mar 23	\$8,000.00	\$0.00	\$8,000.00
01 Jul 23	1188	31 Jul 23	\$4,500.00	\$0.00	\$0.00
19 Feb 24	1189	18 Mar 24	\$4,500.00	\$0.00	\$0.00
01 Jul 24	1190	29 Jul 24	\$4,500.00	\$0.00	\$0.00
17 Feb 25	1191	17 Mar 25	\$4,500.00	\$0.00	\$0.00

☒ Payment history of student: S2200079, CourseId: A011

Transaction No.	Receipt No.	Payment Date	Amount Paid	Payment Mode
95	1100	17/10/2022	8000.00	Bank Deposit 
96	1101	17/10/2022	8000.00	Bank Deposit 

2) The PDF file will be generated, and should look similar to this:



NATIONAL ACADEMY OF PROFESSIONAL STUDIES

TAX RECEIPT

Issue Date: 06/01/2023
Received By: [Redacted]

Payment Date: 01/01/0001

Received From:

Student Number:

Course Name:

PAYMENT DETAILS

Payment Type	Paid Amount

Method of Payment:



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