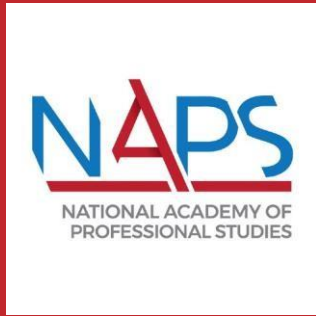


Professionalism in Action.



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04009C

Orientation Program

Come and join us!

 Level 4, 136 Chalmers Street,
Surry Hills NSW 2010



Get Connected

Orientation Program

Stage 1: Initial Orientation Day

1. Academic Welcome

Welcome and Introduction to NAPS by President and CEO

Welcome and Introduction to Program: Dean

CEO & President to introduce key NAPS Team Members - Academic and General Staff.

2. Welcome Games

An opportunity for students to get to know one another and key NAPS academic and support staff as they learn some of the cultural and social norms in Sydney.

Morning Tea

3. Course Introduction - Overview of Core Units

Separate into programs to learn about the course, professors, classrooms and resources.

4. Student Services

Student Handbook – key areas and relevant policies.

How and where to access student services and support.

5. Early Intervention and English Language Support Programs

Explanation of services and role of Academic Integrity Module.

Lunch

6. Technology Introduction and Learning Resources

Introductory Tutorial on Learning Management System,
Microsoft365 and Student Portal

Introduction to NAPS Skills Hub and Library.

7. Safety and Wellbeing at NAPS

Where to find help for any fears or concerns.

8. Student and Professional Codes of Conduct

What we expect from you and what you can expect from us.

9. Student Feedback

Complete SS007F Student Declaration Form.

Year 1 students will be actively involved in planning and implementing Orientation for Trimester 2 and 3 (Stage 3 Orientation).

Reception

Guest speakers such as potential employers.

Stage 2: Continuing Orientation at NAPS

Orientation does not finish on Orientation Day.

During the semester, additional assistance will be provided including:

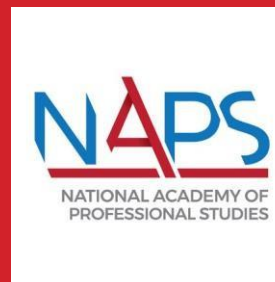
- Academic staff will periodically check to see how students are settling in;
- Academics are encouraged to use case studies, visits to key institutions and other measures to link the course to the professional business world;
- Student Services will send emails to all students to update them on latest developments and continue with themes from orientation (before events and at least once a trimester);
- Moodle and other e-business resources refresher sessions will be offered in the computer lab; and
- Online resources will be created so that 'orientation-on-demand' is available for further information or for a refresher.

NAPS orientation program is evaluated and reviewed regularly – please give your feedback to Student Services.

NAPS Orientation Goals

During NAPS Orientation Program, students will:

- feel welcomed and know that they are valued;
- have one-on-one time so any concerns and fears can be addressed early, so that they can be confident that, if they do their part, they can and will succeed;
- be assessed to see who will benefit from extra help in English so they can be enrolled in the English language support program and to see if any other assistance is required;
- find out what their units involve and what is expected of them, both inside and outside the classroom;
- learn about cultural practices if required to help them adjust to learning in a new society;
- know where they can go to get their questions answered and how to take full advantage of NAPS learning and other resources;
- feel part of the wider professional and general community of which NAPS is a part;
- be encouraged to have a clear set of goals and concrete career plans on how to achieve them; and
- feel motivated, engaged and excited to be studying.



NATIONAL ACADEMY OF PROFESSIONAL STUDIES

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