National Academy of Professional Studies (NAPS)
Graduation Checklist for Students

Before Graduation

- Regularly check course requirements, including pre-requisites and sample student progression to make sure you have enrolled in all units required.
- If you are relying on RPL, be sure to have all of your documentation

Term Before You Graduate:

- Complete Intention to Graduate Form available on website
- Check any outstanding fees or other debts owing to NAPS

Graduation Day Details

- Make sure you know time, venue, seating, procession arrangements
- Arrive early—allow for traffic
- Graduation Fee to cover:
- Order a photo of you receiving your testamur

- Gown rental
- Download Video link to ceremony
- Guest tickets
- Refreshments following ceremony
- Provide notice if you require special seating arrangements or other special accommodation
- Review Graduation Policy and Procedure: Will you be attending in person? Do you require a deferral? Testamur sent to you by mail?
- Note services for framing of Testamur; purchase of NAPS merchandise etc will be available

After Graduation

- Sign up for Alumni
- Note Graduation Procedure if you need Replacement Testamur
- Stay involved with NAPS and build your network